

TOWN OF SHELLBROOK



Council

Monday, December 18, 2017

Council Chambers

Minutes

Minutes of a meeting of the Council of the Town of Shellbrook held in the Council Chambers of the Municipal Office in Shellbrook, SK, on Monday, December 18, 2017.

MEMBERS PRESENT:

Mayor George Tomporowski
Councillor Lyle Banda
Councillor Lois Freeman
Councillor Kathleen Nording
Councillor David Knight
Councillor Bruce Clements

MEMBERS ABSENT/REGRETS:

Councillor Amund Otterson

STAFF PRESENT:

Kelly Hoare, CAO

RES-247-2017 APPROVAL OF AGENDA

Moved by Councillor Nording, seconded by Councillor Banda
Recommendation: That the agenda be accepted as presented.

CARRIED.

RES-248-2017 ADOPTION OF MINUTES

Moved by Councillor Freeman, seconded by Councillor Knight
Recommendation: That the Minutes be adopted as presented.

CARRIED.

The regular meeting of Council closed for a public meeting @ 6:15pm. Pat Kendal was in attendance. The public meeting is to listen to any objections for the placement of a shipping container behind the Wildlife Federation Building. Pat would like to see a more permanent structure placed there rather than a sea can. He would like approval to wait until the parking lot is dealt with as there may be a better option. He discussed the shooting that takes place in the shooting range, morning and night. He asks that the noise levels be measured as it is loud. Pat left the meeting @ 6:21pm.

RES-249-2017
PUBLIC HEARINGS

Moved by Councillor Banda, seconded by Councillor Nording

Recommendation: That we approve the application for a discretionary use permit behind the Wildlife Federation/Golf Club, providing all regulations are followed.

CARRIED.

Delegations:

Sgt. Ashworth attended the meeting @ 5:15pm. There were 465 traffic related offences this quarter. The crime rate tends to peak on Tuesdays and the peak timeframe is from 8pm to midnight. Fortunately there have not been any active investigations on drug activity. Break and enters up by 1 from 4 to 5 this quarter. He briefly discussed the community crime watch program. Kent figures a group of a minimum of 10 people would make it work, 20 would be better. This could be run over the peak times. They are continuing to monitor drug related concerns. They are currently down one staff member. The new detachment is set to be up and running in April. Nothing has changed for the Community Detachment for Shellbrook. There will still be a corporal and 3 members here. They are still waiting to hear what type of support staff they will be left with in Shellbrook. He left the meeting @ 5:50pm.

Pat Kendal attended the meeting @ 5:50pm

Mark Klaassen, Yvonne Groenen, Darin Stene, Randal Johnson attended the meeting @ 5:50pm. Yvonne indicated that the Christmas lights have now been installed. Mark commented on the resolution that they asked to have sent in to SUMA. He asked that we keep it on the forefront for the 2019 convention. He indicated that some business owners, which may not reside in Shellbrook, have their livelihood based in Shellbrook. Yvonne asked how we can be the only community in this situation. Darin asked if we could put in a 15 mile radius into the act. Yvonne indicated that the letter that George wanted to go out has not yet been sent, as the committee has not met. She asked if the town is here because of the residents or the residents because of the businesses. Do business taxes not cover the rink as well? Can we continue a very open relationship between the Town and

Chamber? They wanted to speak with us before the letter is sent out to the businesses. Councillor Clements indicated that around the table, we may not agree but when we leave the table we all support the decisions made. They left the meeting at 6:15pm.

The meeting reconvened @ 6:22pm.

The Library committee attended the meeting @ 6:22pm. Deb Mervold, Elna Fish and Amy Manly, who will be taking over as the new Chair Person for the library attended the meeting to provide an update on the library. A laptop was purchased with grant monies to assist with programming. One of the programs, which has been very successful, is the LEGO program. Dianne has been a great asset for the library. Approximately 18% of the books that go out are e-books. They have applied for the RM grant. They would like to run an art program next summer. As a library, they can charge for supplies but not programming. They have had great support from the playground group during the summer. They celebrated their 65th birthday this year. They continue to look for different ways to raise money for items such as internet costs. They currently have a raffle for a book quilt. Elna indicated that they had a table at the Sports Grounds during the Street Fair, which was well received. She also commended Deb for a job well done. Mayor Tomporowski thanked the board. Elna also mentioned that they gained another library hour. Deb and Amy left the meeting at 6:33pm.

Elna moved onto her EMO report at 6:33pm. She discussed obstacles that she ran into with staffing at PAPHR, due to staff changeovers, etc. She did obtain a copy of the hospital's emergency plan. They are working their own facility plan. Mayor Tomporowski thanked her for all her great work. She left the meeting @ 6:42pm

RES-250-2017
REPORTS OF
ADMINISTRATION &
COMMITTEES

Moved by Councillor Freeman, seconded by Councillor Clements

Recommendation: That we approve the payment of the regular accounts being cheque numbers 7152 through 7230, cheque number 29335 and EFT Payments 78

through 84 in the amount of \$657,231.74 and payroll deposits DD1820 to DD1852 in the amount of \$37,530.08 as set out on the attached lists and accept all reports as presented.

CARRIED.

RES-251-2017
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Knight

Recommendation: That we approve closing the office @ noon on December 22, 2017 and @ 3pm on December 29, 2017.

CARRIED.

RES-252-2017
NEW BUSINESS

Moved by Councillor Knight, seconded by Councillor Freeman

Recommendation: Due to 2017 ongoing infrastructure failures and continued infrastructure maintenance, we feel that the original decision to increase the base tax to \$1,200/lot is justified and will not be decreased on empty lots for the 2017 fiscal year. It will also likely remain the same for 2018.

CARRIED.

RES-253-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Nording

Recommendation: That we purchase 1 table which seats 8 people, at Shellbrook Hockey Day banquet on January 20th, 2018. Furthermore, all employees that are expected to attend will be provided with their seat free of charge. Anyone else attending shall purchase tickets from the Town Office. Furthermore, we will sponsor 1/2 the cost of the supper to a maximum of \$3,500.00

CARRIED.

RES-254-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman

Recommendation: That we approve the request to subdivide Lot 20, Block 33, Plan 80PA06794 into two lots and consolidate the lots with lots 19 and 21 of Block 33, Plan 80PA06794

CARRIED.

RES-255-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Banda

Recommendation: That we agree to assume titles on the following properties: 505055250 (lot 13, block 3, plan

Q508) arrears \$16,341.55, 505058075 (lot 1, block 8, plan Q508) arrears \$19,917.86, 505058150 (lot 2, block 8, plan Q508) arrears \$35,775.82 as the owner is willing to voluntarily give them up.

CARRIED.

RES-256-2017
NEW BUSINESS

Moved by Councillor Knight, seconded by Councillor Nording

Recommendation: That we repeal the following bylaws:

00-13 Amend Building Bylaw 10A-1990
01-04 Building Bylaw
01-06 bylaw enforcer
01-07 mill rate
01-12 Assess exempt
01-13 Fire charges
03-02 Lutheran Zoning
02-04 Fire ban
03-08 Assess Exempt
04-01 Uniform Assess
04-02 Northridge Local Improv
04-08 Prohibit animals & insects
04-10 Frontage Assessment
05-05 Assess Extention
05-10 Abandon 5th St E
05-11 Amend BID Bylaw
05-12 R2 zoning Amendment
05-14 Robillard Street lease
06-02 Fifth street closure
07-02 Zoning- Communication Tower
07-03 Parkview Alley Closure
07-07 millrate
07-12 Second Ave Construction Bylaw
08-01 Annexation Bylaw
08-09 Amend Truck Route
08-09 Truck route
08-12 Second Ave Sewer Replace
08-15 Annexation Development plan
08-15 Annexation
08-18 Alley closure
08-19 Borrowing
08-19.1 Borrowing
08-20 Railway Reclamation
2-1976 Parkland Housing Corp
8-1987 Adding penalty to Tax arrears

- 9-1989 Mutual Aid with neighboring communities
- 9-1990 Regulate Store hours
- 10-1987 Business License
- 90-09 Store hours
- 91-01 reserve funds
- 97-01 transfer of dedicated land
- 97-04 business improvement
- 97-07 business
- 97-13 business license
- 97-17 Prince Albert health district
- 98-01 licence of trailers, mobile homes
- 98-06 skateboarding
- 98-07 canada post building
- 98-12 digital mapping
- 99-02 Consolidate
- 2010-08 Extension of Time
- 2013-07 Base Tax- Hospital levy
- 2013-09 Borrowing Bylaw
- 2014-01 Mill rate
- 2014-02 Assessment extension
- 2015-05 Assessment exemptions
- 2015-07 Mill rate
- 2016-05 Mill rate
- 03-07 Farm Market Lic

CARRIED.

RES-257-2017
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Banda
Recommendation: That we declare 1/3 of Council remuneration to be deemed as an expense for income tax purposes pursuant to section 82(2) of the Municipalities Act.

CARRIED.

RES-258-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Banda
Recommendation: That we reverse the charge on utility account 0001339.000 in the amount of \$379.85 as an extra digit was added to the export file which increased the consumption.

CARRIED.

Councillor Banda left the meeting @ 7:20pm

RES-259-2017
NEW BUSINESS

Moved by Councillor Knight, seconded by Councillor Nording

Recommendation: That we appoint BuildTech Consulting & Inspections Inc., and all it's agents as our Building Inspector for 2018.

CARRIED.

RES-260-2017
NEW BUSINESS

Moved by Councillor Knight, seconded by Councillor Nording

Recommendation: That we approve policy 7010 on the replacement of water meters.

CARRIED.

RES-261-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Knight

Recommendation: Due to the water meters not obtaining meter readings as our equipment was in need of maintenance, we will only charge out for a minimum bill on the affected meters.

CARRIED.

RES-262-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Clements

Recommendation: That we move \$116,808.50 from reserves: waste water to assist with the deficit incurred in 2017. In addition, that we move \$100,000 from the 2017 budget into reserves for paving and sealing in 2018 as this money was not utilized in 2017.

CARRIED.

RES-263-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman

Recommendation That we approve the Recreation Steering Committee's proposed budget for 2018, providing funds are available for the expenditures.

CARRIED.

RES-264-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Clements

That we write off the balance of A/R account LINF0001, in the amount of \$2,058.72 if the proposed \$1,000 payment is made prior to December 31, 2017.

CARRIED.

RES-265-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Nording

Recommendation: That we set the following dates for our next Strategic plan review and our next regular Council meeting

January 8, 2018 @ 5pm - Strategic Plan review

January 22, 2018 @ 6pm - regular Council Meeting

CARRIED.

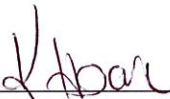
RES-266-2017
ADJOURNMENT

Moved by Councillor Nording

Recommendation: That we adjourn

The meeting adjourned @ 8:10pm

CARRIED.



CAO



Mayor