

# TOWN OF SHELLBROOK



## Council

Tuesday, November 14, 2017

Council Chambers

## Minutes

Minutes of a meeting of the Council of the Town of Shellbrook held in the Council Chambers of the Municipal Office in Shellbrook, SK, on Tuesday, November 14, 2017.

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### MEMBERS PRESENT:

Mayor George Tomporowski  
Councillor Lyle Banda  
Councillor Amund Otterson  
Councillor Lois Freeman  
Councillor Kathleen Nording  
Councillor Bruce Clements

### MEMBERS ABSENT/REGRETS:

Councillor David Knight

### STAFF PRESENT:

Kelly Hoare, CAO

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#### RES-224-2017 APPROVAL OF AGENDA

Moved by Councillor Nording, seconded by Councillor Banda  
Recommendation: That the agenda be accepted with the following additions:

Shellbrook Recreation Project Steering Committee recommendations.

CARRIED.

#### RES-225-2017 ADOPTION OF MINUTES

Moved by Councillor Banda, seconded by Councillor Otterson  
Recommendation: That the Minutes be adopted as presented.

CARRIED.

#### RES-226-2017 NOTICE OF PROCLAMATIONS

Moved by Councillor Clements, seconded by Councillor Freeman  
Recommendation: That we declare the week of November 18-26, 2017 as Multicultural Week in Shellbrook.

CARRIED.

#### RES-227-2017

Moved by Councillor Freeman, seconded by Councillor

REPORTS OF  
ADMINISTRATION &  
COMMITTEES

Clements  
Recommendation: That we approve the payment of the regular accounts being cheque numbers 7054 through 7064, 7086 through 7151 and 29334 and EFT payments 000070, 000073 through 000077 in the amount of \$339,227.44 and payroll deposits DD1784 through DD1819 in the amount of \$41,906.48 as set out on the attached lists and accept all reports as presented.  
CARRIED.

RES-228-2017  
UNFINISHED  
BUSINESS

Moved by Councillor Banda, seconded by Councillor Clements  
Recommendation: That we re-consider submitting a resolution to SUMA to allow non-residing business owners to become candidates for a seat on Council  
TABLED.

RES-229-2017  
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Clements  
Recommendation: That we reimburse the Skating Rink Board \$4,200.00 for the lost revenue due to the Field of Dreams not being able to utilize the 10 acres that Botkin's was leasing. The crop they had previously planted was canola @ a yield of 35 bushels/acre @ \$12.00/bushel for a total of \$4,200.00.  
CARRIED.

RES-230-2017  
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Otterson  
Recommendation: That we continue to purchase an additional 7 hrs/week for the library.  
CARRIED.

RES-231-2017  
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor Freeman  
Recommendation: That we appoint Councillor Clements as Deputy Mayor for a 4 month term.  
CARRIED.

RES-232-2017  
NEW BUSINESS

Moved by Councillor Banda, seconded by Councillor Clements  
Recommendation: That we approve Councillor Otterson's request to be absent for the meetings on November 27, 2017, December 18, 2017 and January 22, 2018.  
CARRIED.

RES-233-2017  
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Freeman  
Recommendation: That we accept the offer of \$30,000 for the purchase of Lots 8&9, Block 2, Plan 3438 made by Discount Don's Ltd.

CARRIED.

RES-234-2017  
NEW BUSINESS

Moved by Councillor Banda seconded by Councillor Otterson  
Recommendation: That we approve the following appointments:

**Appointments for the period of November 1, 2017 to October 31, 2018**

**Public Works, Sanitation, OH&S and Airport**

Council Members – Banda, Otterson, Knight & Tomporowski  
Staff – Public Works Foreman, CAO, Rec Director (when required)

**Financial Planning & Budgeting**

Council Members – Knight, Freeman, Tomporowski  
Staff – CAO, Public Works Foreman, Rec Director (when required)

**Human Resources**

Council Members – Clements, Freeman  
Staff - CAO, Public Works Foreman

**Police, Fire, Mutual Aid & Parkland Mutual Aid**

Council Members – Banda, Knight  
Staff – CAO, Public Works Foreman (when required)

**Recreation**

All Council Members, Rec Director, CAO, Public Works Foreman

**Recreation Steering Committee**

Bruce Clements, Lyle Banda, Recreation Director, CAO, Public Works Foreman

Members at large – Drew Ferster, Jay Ferster, Tricia Bell, Darcy Goudal, Stephanie Gosselin, AJ Ahenakew, Derek Klein, Tasha Cyr, Sheldon Moe, Scott Galloway, Shauna Tait, Brent Miller

**Leisure Services**

*Pool* – Nording, Rec Director

*Theatre* – Nording, Rec Director

Members at large -- Joanne Jewitt, Brian Jewitt, Pat Grayson, Randi Elder, Bruce Moe, Bruce Harper, Lynn Harper, Myron Wall, Cheryl Mason, Sylvia Savage, Larry Chalifour, Dave Mason

Executive Associates – John Earby, Fred Pomrenk, Janelle Clements, Arland Clements

*Campground/Kinsmen Park* – Nording, Rec Director

*Museum* – Nording, Rec Director

*Hall* – Otterson, Rec Director

Members at large – Leola Skrupski

*Golf Course Rep* – Clements, Otterson

*Centennial Park Rep* – Banda, Rec Director

*Sports Grounds Rep* – Banda, Rec Director

*Umbrella Committee Rep* – Clements, Rec Director

*Rec Centre Rep* – Clements, Rec Director,

*Curling Centre Rep* – Clements, Rec Director

**Emergency Measures**

Council Members – Nording, Freeman, Knight

Staff – CAO, Public Works Foreman (when required)

Coordinator – Elna Fish

**Building Inspection Committee**

Council Members – All

Staff – CAO, Public Works Foreman

**BID Committee Rep**

Council Members – Banda

**Local Library Board & Wapiti Library Board Rep**

Council Members – Freeman

**CAR Board Rep**

Council Members – Banda

Staff – Rec Director

Members at large – Terry Otterson, Sylvia Jones, Shirley Tomporowski

**Dr. Recruitment & Retention Rep**

Council Members – Otterson, Banda

Staff - CAO

**Shellbrook & District Health Care Foundation**

Council Members – Knight

Member at large – Shelly Willoughby

**Economic Development**

Council Members – Knight, Banda, Tomporowski

Staff – CAO

**Returning Officer**

Staff -- CAO

**Assessor**

Staff – CAO

**Development Officer**

Staff- CAO  
**Auditor**  
Collins Barrow PQ LLP  
**Solicitor**  
Novus Law Group  
**Building Inspector**  
Not appointed  
**Bylaw Enforcement Officer**  
EPS Management Services Ltd  
**Board of Revision**  
Gord Krismer & Associates Ltd.  
**Development Appeals Board**  
Gord Krismer & Associates Ltd.  
**Parkland Foundation**  
Council Members – Otterson, Nording, Freeman  
**Before & After School Care**  
Council Members – Clements  
Staff – Rec Director  
Members at Large – Chezanne Shewchuk, Chantel Nahorniak,  
Lynn Van Herweghe, Tiffany Aiken, Tara Lenz, Taylor  
Androsoff  
**Cemetery Committee**  
Nording, Banda, CAO, Town Foreman, Rec Director  
Members at Large - Greg Spencer, Tammy Smart, Marianne  
Turcotte

CARRIED.

RES-235-2017  
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Banda  
That we approve the Shellbrook Recreation Project Steering Committee project proposal, and authorize them to proceed with the RFP for the ice plant, new flooring, boards and trusses for an estimated cost of \$910,000. Further, that we investigate various financing options.

CARRIED.

Councillor Otterson declared a pecuniary interest and abstained from voting.

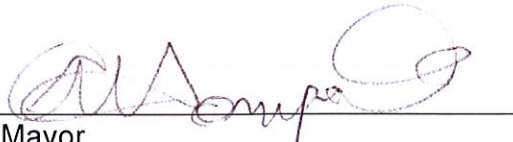
RES-236-2017  
ADJOURNMENT

Moved by Councillor Nording  
Recommendation: That we adjourn

The meeting adjourned @ 7:15pm

CARRIED.

  
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CAO

  
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Mayor