

TOWN OF SHELLBROOK NEWSLETTER

JANUARY 2016

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Box 40
Shellbrook, SK S0J 2E0

Office Hours: Mon-Fri 9-4
excluding Stat Holidays

71 Main Street
Email: townoffice@townofshellbrook.ca
Website: www.shellbrook.net

Prepayment Notices

From January 2016, pre-payment notices will no longer be sent out at the beginning of the year. Customers can however prepay their taxes to receive the tax discounts early in the year. Please note that your pre-payment amount is based on the 2015 tax levy less **2 mills** as garbage & recycle are moved to utility bills. This is as per council's decision.

2016 Tax Discount Rates

January	7%
February	5%
March	3%
April –December	NO DISCOUNT

please note that this discount applies to only the municipal portion

At Meter Reading Time.....

Please keep pathways clear by removing anything blocking access to your water meter for our meter readers! Thank you!

TIPS FOR WINTER

- ✚ Clear debris from eavestroughs and downspouts
- ✚ Seal window wells & fix any cracks in basement walls, it can lead to leaks if left undone.
- ✚ Clear roadside leaves & debris off sewer grates near your home to ensure snow melting during winter thaws can drain freely into the sewer.
- ✚ Turn off the outdoor water supply and drain taps before the first freeze - because burst water pipes waste water and can cause expensive damage

Utility & Tax

Payments Reminder

Please make payments from an ATM or banking institution at least 7-10 days before the last business day. Payments are only applied when they are received in office. Payments can also be made at the municipal office between 9am-4pm by cash, cheque or debit. If that is inconvenient, we have a locked drop off box located by the front door for after hour payments which are entered in our system the next business day.

Garbage & Recycle Bins

Set out the recycle or garbage bins to ensure pick up by **6:30 am on Fridays**. Remove the bins promptly.

Phone Tree System

When an emergency occurs or crucial information needs to be shared, we use the phone tree system that dials everyone on our list and shows the call originates from our fax number 306-747-3111. Please ensure that we have your email, cell phone or home phone numbers. Register your contact details by calling the town office to stay in the know!

New Traffic Bylaw

New traffic bylaw has been passed by Council. Fines have been increased substantially. Only permit holders are allowed to park in a handicap zone.

Contractors

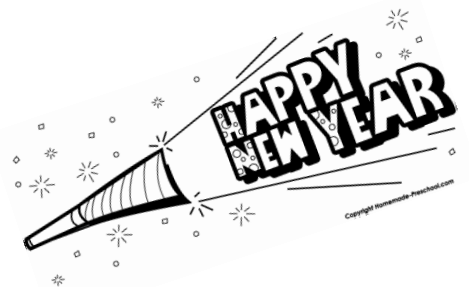
Contractors & businesses from outside the town are required to have a business license to work within town limits. This includes plumbers, builders, electricians, heating, etc. Licenses are purchased at the Town Office.

Feeding stray cats

Please refrain from feeding stray cats and call the town office if you see any hanging around your residence. Feeding them assumes ownership & they become nuisances to neighbors.

Pet Licenses

All pets' dogs and cats require pet licenses and tags and must not be left wandering about in town. Cats picked up will attract the same penalty as dogs. 2016 tags and licenses are available at the town office. A copy of our bylaw can be found on our website or picked up at the office.



Shellbrook
a better place to GROW!