

TOWN OF SHELLBROOK



Council
Monday, August 14, 2017
Council Chambers

Minutes

Minutes of a meeting of the Council of the Town of Shellbrook held in the Council Chambers of the Municipal Office in Shellbrook, SK, on Monday, August 14, 2017.

**MEMBERS
PRESENT:**

Councillor Amund Otterson
Councillor Lois Freeman
Councillor Kathleen Nording
Councillor David Knight
Councillor Bruce Clements

**MEMBERS
ABSENT/REGRET
S:**

Mayor George Tomporowski
Councillor Lyle Banda

STAFF PRESENT:

Kelly Hoare, Administrator

RES-137-2017
APPROVAL OF
AGENDA

Moved by Councillor Clements, seconded by Councillor Nording
Recommendation: That the agenda be accepted as presented.

CARRIED.

RES-138-2017
ADOPTION OF
MINUTES

Moved by Councillor Freeman, seconded by Councillor Nording
Recommendation: That the Minutes be adopted as presented.

CARRIED.

Brent Miller and Tasha Cyr attended the meeting @ 6:30pm. They discussed why the need to change the number of Board Members on the Recreation Steering Committee Terms of Reference as well as the spending limits and the proposed budget. Brent left the meeting at 6:45pm

Tasha Cyr and Janelle Harris attended the meeting @ 6:50pm. They were in to discuss options for the street fair on August 26, 2017 if the sewer line replacement on main street is not completed. Janelle and Tasha left the

meeting @ 7:10pm

RES-139-2017
REPORTS OF
ADMINISTRATION &
COMMITTEES

Moved by Councillor Freeman, seconded by Councillor Otterson
Recommendation: That we approve the payment of the regular accounts being cheque numbers 6768 & 6771 and 6797 through 6862 and 6872 through 6895 and EFT Payments 000054 through 000057 in the amount of \$348,416.19 and payroll deposits DD1632 to DD1687 in the amount of \$54,436.76 as set out on the attached lists and accept all reports as presented.

CARRIED.

RES-140-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Nording
Councillor Otterson declared a pecuniary interest and left the meeting @ 7:33pm.

Recommendation: That we approve of the following recommendations from the Recreation Board Steering Committee providing that funds are available prior to spending.

1. Budgeted Spending – The Shellbrook Recreation Board Steering Committee shall be authorized to approve budgeted spending items up to \$25,000 with a quorum of over 50% of members approving. The committee may also pay invoices up to the amount of \$25,000. The chair of the committee and one other member with bank signing authority must approve the invoices for payment by signature on the invoice with their name printed underneath. The treasurer of the committee must initial invoices to signify that proper authorizations have been exercised.
2. Non-Budgeted Spending – The Shellbrook Recreation Board Steering Committee shall be authorized to approve non-budgeted spending items up to \$2,500 with a quorum of over 50% of members approving. The committee may also pay invoices up to the amount of \$2,500. The chair of the committee and one other member with bank signing authority must approve the invoices for payment by signature on the invoice with their name printed underneath. The treasurer of the committee must initial invoices to signify that proper

authorizations have been exercised.

CARRIED.

RES-141-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Freeman

Recommendation: That we approve the increase of voting members from 12 to 15 seats on the Terms of Reference for the Recreation Steering Committee.

CARRIED.

RES-142-2017
NEW BUSINESS

Moved by Councillor Nording, seconded by Councillor Clements

Recommendation: That we approve the Recreation Steering Committee budget as presented, providing funds are available for the expenditures.

CARRIED.

Councillor Otterson returned to the meeting @ 7:48pm

RES-143-2017
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Clements

Recommendation: That we abate the taxes on roll 505097550-01 in the amount of \$1,006.14 on municipal and \$1,049.45 on school as the property is still subject to our Tax Free for Three policy.

CARRIED.

RES-144-2017
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Clements

Recommendation: That we approve the request from Shellbrook Hotel for a liquor permit to run their Margaritaville bar during the Street Fair on August 26, 2017 from 11am to 8pm.

CARRIED.

RES-145-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Clements

Recommendation: That we approve the following street closures for the Street Fair on August 26, 2017

- Main Street - from 4th Ave to Railway Ave
- 1st Ave E to the east side of the first alley and 1st Ave W to the east side of the alley by Home Hardware
- 2nd Ave E to the east side of the first alley
- 2nd Ave W to the west side of the first alley
- Railway Ave from the hotel to the Community Hall

Shellbrook Home Hardware will be notified of the closures.

Further, that they be given permission to use the Municipal Office parking lot if needed. If the street closures are required to change due to Main Street repairs the Administrator can assist with the changes as needed and not require an additional resolution of Council.

CARRIED.

RES-146-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Clements

Recommendation: For the 2017 tax notices, due to the tax adjustment to the base tax, we are prepared to postpone the 2017 tax enforcement listing until July 31, 2018.

CARRIED.

RES-147-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Nording

Recommendation: That we amend the Tax Free for Three policy so that active developments would only have to pay 25% or 1/4 of the base tax on an active subdivision.

TABLED.

RES-148-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Nording

Recommendation: That we give first reading to Bylaw 2017-06

Bylaw 2017-06 was introduced and given 1st reading.

CARRIED.

RES-149-2017
NEW BUSINESS

Moved by Councillor Freeman, seconded by Councillor Otterson

Bylaw 2017-06, the Business License Bylaw, was given 2nd reading

CARRIED.

RES-150-2017
NEW BUSINESS

Moved by Councillor Otterson, seconded by Councillor Nording

That we allow 3 readings of Bylaw 2017-06, The Business License Bylaw at this meeting

CARRIED UNANIMOUSLY.

RES-151-2017
NEW BUSINESS

Moved by Councillor Clements, seconded by Councillor Nording

That we give 3rd reading to Bylaw 2017-06, The Business License Bylaw

CARRIED.

RES-152-2017
NEW BUSINESS

Councillor Otterson abstained from voting.
Moved by Councillor Clements, seconded by Councillor Nording
That we issue payment in the amount of \$20,000 to the Shellbrook Recreation - Project Steering Committee from reserves that were allocated in 2016 and 2017.


CARRIED.

RES-153-2017
ADJOURNMENT

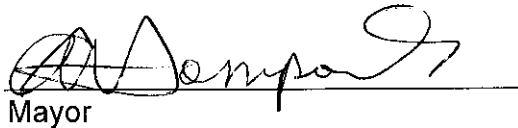
Moved by Councillor Nording
Recommendation: That we adjourn

The meeting adjourned @ 8:15 pm

CARRIED.



CAO



Mayor